



Jefferson County Emergency Communications

Executive Director Justin Crowther

Po Box 705

Jefferson City, TN 37760

865-475-4911 • 865-475-5019 Fax • www.jce911.org

Meeting Minutes

Jefferson County 911 Emergency Communications Board

December 7, 2023

The Jefferson County 911 Emergency Communications Board had a regular meeting on December 7, 2023, at 1:00 p.m. at the Jefferson County Emergency Services Center.

Chairman Jeff Coffey presided over the meeting and called the meeting to order. Member Poe was not present for the meeting.

I. Minutes for Approval

The minutes of the Boards September 2023 meeting were reviewed. Member Gibson moved to approve the minutes. Member Phillips seconded the motion. The Board voted in favor of adopting and approving the minutes as presented.

II. Financial Report

The financial reports for September and October 2023, and balance sheet as of October 31, 2023, were reviewed by the board. Revenue totaled 161,461.41 and expenses totaled 297,450.98. The cash balance as of October 31, 2023, balance sheet totaled 1,185,255.62. Member Phillips moved to approve the financial report. Member Cotter seconded the motion. The Board voted in favor of adopting and approving the financial reports as presented.

III. Financial Report for FYE 2023

The board was presented with the FYE 2023 financial report. Member Gibson moved to approve the financial report. Member Turner seconded the motion. The Board voted in favor of approving the financial reports as presented.

IV. Interlocal Agreements

The board was presented with Interlocal Agreements for Jefferson County, Dandridge, Jefferson City, New Market, and White Pine. Director Crowther explained that the only Agreement with a financial contribution included was with Jefferson County. All others outline the services provided. Member Cotter moved to approve the Interlocal Agreements. Member Phillips seconded the motion. The Board voted in favor of approving the Interlocal Agreements as presented.

V. Consider Quote from M3 Technology Group – Video Wall Board

The board was presented with a quote from M3 Technology Group for a video wall, which will be installed in the dispatch center. This equipment will allow for multiple systems to be displayed at one time. The quote is using UT Contract pricing. Director Crowther did provide the board with an updated total of 79,847.03. The purchase will be a capital project using funds from the fund balance. Member Phillips made the motion to approve the purchase. Member Cotter seconded the motion. The Board voted in favor of the quote as presented.

VI. Consider Quote from Landair Communications – Radio Consoles

The board was presented with a quote from Landair Air Communications for Telex Radio Console upgrades and additions. Telex is making a software upgrade which also includes a new server. The quote also includes adding radio consoles to the two new positions recently added making the positions fully operational. The purchase will be a capital project using funds from the fund balance. Member Cotter made the motion to approve the purchase. Member Turner seconded the motion. The Board voted in favor of the quote as presented.

VII. Consider Quote from Landair Communications – TACN Radios for Consoles

The board was presented with a quote from Landair Communications for the purchase of 5 digital radios to be operational on the new TACN radio system. Director Crowther requested the purchase of these radios to have full functionality the TACN system offers. The Motorola radios purchased on the grant will not transfer data to the telex radio console. None of the radio identifiers or emergency functions will be operational. The purchase will be made within the current budget. Member Phillips made the motion to approve the purchase. Member Gibson seconded the motion. The Board voted in favor of the quote as presented.

VIII. 9-1-1 Backup Center

Director Crowther requested direction from the board in reference to a backup center. After discussion the board asked for more details and information reference partnering with Hamblen County 9-1-1 for backup operations.

IX. 9-1-1 Activity Report for Review and Discussion (Jan-Oct 2023)

911 Activity for 2023 YTD was presented to the board for review.

X. Other Business by Director

The Director did not have any additional business to bring to the board.

XI. Adjourn

Without Objection the meeting was Adjourned. The next meeting is scheduled for March 7th, 2023.