



Jefferson County Emergency Communications

Executive Director Justin Crowther

Po Box 705

Jefferson City, TN 37760

865-475-4911 • 865-475-5019 Fax • www.jce911.org

Meeting Minutes

Jefferson County 911 Emergency Communications Board

April 20, 2023

The Jefferson County 911 Emergency Communications Board convened a regularly scheduled meeting on April 20, 2023, at 1:00 p.m. at the Jefferson County Emergency Services Center.

Chairman Jeff Coffey presided over the meeting and called the meeting to order. Member Gibson and Phillips were absent from the meeting.

I. Approval of Minutes

The minutes of the Board's January 26, 2023, meeting was reviewed. Member Turner moved to approve the minutes. Member Cotter seconded the motion. The Board voted in favor of adopting and approving the minutes as presented.

II. Financial Report

The financial statement for the third quarter (Jan-Mar 2023) and balance sheet as of March 31, 2022, were reviewed by the board. Revenue totaled 389,186.87 and expenses totaled 401,202.19. The cash balance as of the March 31, 2023, balance sheet totaled \$1,458,414.26. Member Turner moved to approve the financial report. Member Poe seconded the motion. The Board voted in favor of adopting and approving the financial reports as presented.

III. Consider Southern Software Quote

The board was presented with a quote from Southern Software to add CAD and Mapping software to positions seven and eight. These positions were added when new furniture was purchased. Member Cotter moved to approve the quote. Member Chrisman seconded the motion. The Board voted in favor of adopting and approving the Southern Software Quote as presented.

IV. Bays Mountain Tower Site

The board was advised of the construction progress at the Bays Mountain Tower Site. The building that was on the mountain has been removed, and a replacement has been purchased. Site work is ongoing in preparation for the building and tower foundation. Director Crowther requested \$100,000 dollars for ongoing tower work and other needs that need to be completed at the site to become operational. Member Cotter moved to approve the funding. Member Poe seconded the motion. The Board voted in favor of approving \$100,000 for the Bays Mountain Tower Site Project as presented.

V. 9-1-1 Activity 2023 Review and Discussion

911 Activity for 2023 YTD was presented to the board for review. Phone calls process increased 3.32% from last year. Cad incidents also increased by 7.17%. Radio transmissions increased 1.22%. Fire dispatch times (From call Received to tone out), quality assurance, T-CPR and Mapping Addressing reports were reviewed.

VI. Other Business by Director

Director Crowther advised that Ford is still having production issues with our Command Vehicle. The equipment is ordered, however not being manufactured at this time. We are going to start researching other options and possibly go out for a bid.

VII. Adjourn

Without Objection the meeting was Adjourned.