



Jefferson County Emergency Communications

Meeting Minutes

Jefferson County 911 Emergency Communications Board

January 27, 2022

The Jefferson County 911 Emergency Communications Board convened a regularly scheduled meeting on January 27, 2022, at 1:00 p.m. at the Jefferson County Emergency Services Center.

Chairman Jeff Coffey presided over the meeting and called the meeting to order. Member Gibson was absent for the meeting. Member Dale Chrisman was welcomed to the board.

I. Approval of Minutes

The minutes of the Board's November 9, 2022, meeting was reviewed. Member Phillips moved to approve the minutes. Member Price seconded the motion. The Board voted in favor of adopting and approving the minutes as presented.

II. Financial Report

The financial statement for the second quarter (October-December 2021) and balance sheet as of December 31, 2021, were reviewed. The report shows revenue received totaled \$746,734.75 and expenses totaled \$437,680.18. The cash balance as of the December 31, 2021, balance sheet totaled \$1,492,185.56. Member Cotter moved to approve the financial report. Member Turner seconded the motion. The Board voted in favor of adopting and approving the financial reports as presented.

III. 2021-2022 Budget Amendment #2

Budget Amendment 2 was presented to the board. Director Crowther explained to the Board that Section 130 revenue was more than budgeted. There were also some additional mobile computers added to the system by user agencies. This revenue was adjusted. Expenses accounts were also adjusted to reflect the additions. Funding was added to Software and Licensing to balance that line. Member Turner moved to approve the budget amendment. Member Phillips seconded the motion. The Board voted in favor of adopting and approving the budget amendment as presented.

IV. Change Financial Institutions

Director Crowther advised the board that the district has their accounts with Home Trust Bank, who closed their local branch in Jefferson City. It is recommended that the district move financial institutions to Citizens National Bank which moved into the old Home Trust building. Staff did inquire about interest rates from other Financial Institutes, and all were offering the same rate amount. Member Phillips moved to change financial institutions to Citizens National Bank as recommended. Member Price seconded the motion. The Board voted in favor of changing financial institutions to Citizens National Bank as presented. Director Crowther confirmed with the board that check signers would remain the same. (Director, Administrative Assistant and Board Chair).

V. Monthly 9-1-1 Reports for October, November, December

Monthly reports for October, November and December were present to the board for review.

VI. 2021 Annual Report

The board was present with the 2021 Annual Report for review.

VII. Other Business by Director

Director Crowther recognized staff for a job well done on several serious events that have took place so far in 2022. Staff has worked diligently and very professionally. There have been several shifts covered with mandatory overtime due to COVID. Everyone has stepped up and done what needs to be done to keep efficient operations to the community.

Director Crowther advised the board that staff was researching console furniture options as discussed in prior meetings. There were 5 different options that responded to request for information. All the vendors were provided with the same project details. Winstead provided a quote for the project that was lowest in cost and met the project details. After discussion, Member Turner made the motion to accept the quote from Winstead for console furniture totaling 85,334.60. Member Price seconded to motion. The board voted in favor of the purchase as presented.

Director Crowther presented the board with a command vehicle proposal. It was recommended that we partner with the Sheriff's Office and purchase a command vehicle that would benefit both operations. On most occasions we are responding to field request with the Sheriff's Office currently, however if the incident was in another location, 9-1-1 would have access to the vehicle. Sheriff Coffey confirmed that this would be used for whatever was needed in the county. Director Crowther advised that it could also serve as a backup PSAP as well, with added technology. After discussion, Member Turner made the motion to contribute 100,000 towards a command vehicle, partnering with the Sheriff's Office on this project. Member Cotter seconded to motion. The board voted in favor of the contribution as presented.

VIII. Adjourn

Without Objection the meeting was Adjourned.