



# Jefferson County Emergency Communications

Meeting Minutes

Jefferson County 911 Emergency Communications Board

November 19, 2020

The Jefferson County 911 Emergency Communications Board convened a regularly scheduled meeting on November 19, 2020, at 1:00 p.m.

Vice-Chairman Jeff Coffey presided over the meeting and called the meeting to order. Member Colin McRae was absent.

## **I. Approval of Minutes**

The minutes of the Board's July 2020 meeting were reviewed. Member Cotter moved to approve the minutes. Member Price seconded the motion. The Board voted in favor of adopting and approving the minutes as presented.

## **II. Financial Report**

The financial statement for the first quarter (July-September 2020) and balance sheet as of September 30, 2020, were reviewed. The report shows revenue received totaled \$413,505.54 and expenses totaled \$408,577.54. The cash balance as of the June 30, 2020 balance sheet totaled \$1,273,958.95. Member Phillips moved to approve the financial report. Member Turner seconded the motion. The Board voted in favor of adopting and approving the financial reports as presented.

## **III. 2019-2020 Annual Audit**

The financial statements dated June 30, 2020, were presented to the board. Director Crowther advised that the audit was good with no findings. There was a negative change in Net Position due to depreciation, however that change was stated in the budget for that period. This is the first year of negative change and we do not foresee a negative change this year. It was recommended by the county finance director to increase the TCRS rate which the district contributes, and that will be reviewed in the upcoming budget. Member Turner moved to approve the financial statement. Member Price seconded the motion. The Board voted in favor of adopting and approving the financial statements as presented.

## **IV. Interlocal Agreement with Jefferson County**

An Interlocal agreement was provided to the board for services provided to Jefferson County. Member Phillips moved to approve the Interlocal Agreement. Member Cotter seconded the motion. The Board voted in favor of adopting and approving the Interlocal Agreement as presented.

There was discussion as to an interlocal agreement for the municipalities within the county. Director

Crowther advised the board that previous attempts for an interlocal agreement were never successful. Member Phillips confirmed that there have been attempts in the past and they were never considered or returned by the municipal government(s). It was suggested that we attempt this process again, to meet the state requirement which requires an Interlocal Agreement for anyone the District provides service to. Mayor Potts recommended coming to the Mayor's meeting(s) and discuss this item. He is going to provide an invitation to the next meeting in January. Member Phillips made a motion to present an Interlocal Agreement to the municipal governments. Member Cotter seconded the motion. The Board voted in favor of drafting an Interlocal Agreement for the municipals and following through with the District obligation to meet the requirement.

**V. Resolution 2020-5 Surplus Property**

The board was presented with Resolution 2020-5 reference surplus property. The Director advised the board that the property listed was at end of life and due to NCIC regulations and policy the property has to be destroyed. The destruction of this property is completed by 9-1-1 staff internally per policy. Member Turner made a motion to approve the resolution. Member Phillips seconded the motion. The Board voted in favor to approve the resolution and approve the destruction of the listed property.

**VI. Call Report Jan-June 2020**

The call report for Jan-Sept 2020 shows that 99,212 phone calls were processed. This is an increase of 24% over the same period last year. There were 46,640 calls assigned to public safety agencies which is a 10% decrease for the same time last year.

**VII. Other Business by the Director**

Director Crowther welcomed Member Gibson to the board. Gibson will fill the expired term of Chairman Maursetter. The board was advised that a new Chairperson would have to be selected. Member Cotter made the motion to select Vice-Chairman Coffey to fill the Chairperson position. Member Turner seconded the motion. The Board voted in favor to approve Member Coffey as Chairman. All members were in favor of Member Cotter serving as the Vice-Chairman.

The next board meeting will take place on January 21, 2020.

**VIII. Adjourn**