



# Jefferson County Emergency Communications

Meeting Minutes

Jefferson County 911 Emergency Communications Board

June 29, 2017

The Jefferson County 911 Emergency Communications Board convened a regularly scheduled meeting on June 29, 2017 at 1:00 p.m. in the Emergency Operations Center, 581 W Old AJ Highway, in New Market, Tennessee.

Board Chairman, Tom Maursetter, presided over the meeting and called the meeting to order. All members were present with the exception of Member(s) Brad Phillips, Ronny Coleman, and Lee Turner.

## **I. Approval of Minutes**

The minutes of the Board's previous meeting were reviewed. Member Chad Cotter moved to approve the minutes. Member Billy John Cureton seconded the motion. The Board voted in favor of adopting and approving the minutes as presented.

## **II. Financial Report**

The financial statement(s) and balance sheet(s) for April 2017 and May 2017 were reviewed. Member Rob Blevins moved to approve the financial report. Member Colin McRae seconded the motion. The Board voted in favor of adopting and approving the financial reports as presented.

## **III. Budget Amendment**

Budget Amendment 2017-3 was reviewed. Amendments were necessary to balance line items, for year end. The board was also made aware of a one-time grant presented by the State Emergency Communications Board. Member Chad Cotter moved to approve the financial report. Member Rob Blevins seconded the motion. The Board voted in favor of adopting and approving the budget amendment as presented.

## **IV. Budget Approval FYE 2018**

The district's financial budget for 2017-2018 was reviewed. The plan anticipates revenues

Of \$1,333,825 and expenditures of \$1,334,435. Funds of, \$610 will be used from the fund balance to balance the budget. Jefferson County's contribution increased \$68,811. This increase will allow for an additional full-time dispatcher. Additionally, employees will receive a 1.4% salary increase. Member Rob Blevins moved to approve the budget for 2017-2018. Member Billy John Cureton seconded the motion. The Board voted in favor of adopting and approving the budget as presented.

**V. Consider Audit Contract**

The Board reviewed a financial audit contracted presented by Brown Jake & McDaniel, PC. The contract and financial cost are similar as last year. Brown Jake & McDaniel, PC has served the district well in the past and it was recommended to accept the contract. Member Chad Cotter moved to approve the audit contract. Member Rob Blevins seconded the motion. The Board voted in favor of adopting and approving the audit contract as presented.

**VI. Call and Addressing Report**

Call and Addressing reports were reviewed by the board. The communications center has processed 37,446 phone calls and assigned or dispatched 30,084 incidents to public safety agencies year to date. 120 New addresses were assigned.

**VII. Other Items**

Member Colin McRae inquired as to consideration of regionalized 911 within the State of Tennessee. Director Crowther explained to the board that there has been some concern about regionalized operations within the State. At this time the State Board has taken a stance that operations are best within the local communities familiar with the geography and other factors. The board asked to be kept up-to-date with future discussions as they come about.

Member Chad Cotter recognized Director Crowther for recently receiving a degree. Director Crowther received a Bachelor's Degree in Business Administration from King University in Bristol Tennessee last month.

**VIII. Adjourned**