

JEFFERSON COUNTY EMERGENCY COMMUNICATION DISTRICT

January 22, 2015

MINUTES

The Jefferson County Emergency Communication District Board met at 1:00pm on January 22, 2015, with the following members present:

Billy John Cureton	Tom Maursetter	Rob Blevins
Alan Palmieri	Jane Davis	Chad Cotter
Brad Phillips	Lee Turner	

Chairman Palmieri called the meeting to order and made note Brad Phillips was absent. Chairman called for approval of November 2014 Minutes. Tom Maursetter made the motion to approve. Rob Blevins seconded the motion to approve, passed unanimously by voice vote.

Financial reports were presented for November and December 2014 for approval and opened for discussion. Director Crowther stated that the revenues and expenses were within normal operations. There were few line item overages which would be discussed during next item on the agenda. Chairman Palmieri asked for any questions and if not for a motion to approve. Tom Maursetter made the motion to approve. Jane Davis seconded and the motion to approve passed unanimously by voice vote.

Chairman Palmieri asked to make note that Brad Phillips had arrived for meeting. Director Crowther presented Budget Amendments to the Board. He stated that there was added revenue due to state grants. There were also adjustments within the budget to cover line items with shortages. Mr. Maursetter asked about the decrease in the mapper's line item. Director Crowther stated it was due to the money that was put in for annual salary increases; however there were not raises given to county employees within this operating budget. Fund balance used to balance budget was at \$138,869 with added revenue adjustment we are only using 70,405. Chairman Palmieri called for motion if no other discussion to approve. Chad Cotter made the motion to approve. Tom Maursetter seconded and the motion to approve passed unanimously by voice vote.

May Call/Addressing Report was presented for review. Director Crowther explained that the report showed 93,975 phone calls were processed with 65,248 of the calls were sent to agencies as a call for service. He stated that there has been an increase of 9.5% increase in the numbers of calls since last year. Lee Turner asked how many full-time and part-time employees are on a shift. Director Crowther said that there is three full-time with one part time. Chad Cotter asked as far as part time what are the shift times and how many days a week are they used. Director Crowther stated that usually 4 out of the 7 days and they are scheduled 10:00am until to 2:00am.

Chairman Palmieri called for other business. Director Crowther stated page one was a cost for two additional employees. The request for additional funds would need to be brought before the county budget committee for action. It would be a cost of \$99,586.00 which would include salary and benefits. Page two is cost for any salary increases which may be given to county employees. The handout showed the cost of a 1-5% annual raise.

It was discussed between the Board Members and the 911 Director of how the volume of calls had increased along with more employees within the stakeholders that we dispatch for. Director Crowther explained that it is a lot to ask of the dispatchers and the amount of information dispatchers have to keep up with and dispatch out. Chad Cotter asked how many additional employees would he like to have and how long had it been with the same amount of employees as he presently has. Director Crowther stated that according to the past Director that he had not had an increase in employees since 1996 and that he did know for fact that since 2005 when he came to work at 911 that there has never been an increase in employees. He stated that 4 new dispatchers would be ideal but that 2 would be sufficient. Brad Phillips stated that it is a safety issue for the officers and fire personnel; having to keep up with all they have to keep up with and the increase in calls and all the agencies that they have to dispatch for. Chad Cotter asked if they had ever gone before commission to ask for extra personnel. Director Crowthter stated yes but had been turned down. Rob Blevins asked the directors of the agency that sit on the board how many employees do they have on each shift. It has increased and this did not include all the agencies. Mayor Palmieri asked if there was a motion to take before the Budget Committee to add 2 new positions. Brad Phillips made the motion to take before the County Budget Committee. Jane Davis seconded the motion to approve and it passed unanimously by voice vote. Tom Maursetter stated that if they deny the two new positions that they needed to figure out a way to pay for the two new dispatchers.

Director Crowther said that he had been in touch with Charles Tipton the Road Supervisor regarding the Martin Dale Way project. He said that it had been completed and that it had been updated in our system. Mr. Tipton said that as soon as the signs were made he would be putting them up. He also stated that he has made a few changes in the Policy and Procedures for 911 and that he would like for each of the Board Members to stop by his office to discuss and then will bring it before the full board.

Meeting was adjourned.

Respectfully Submitted
Chad Cotter