

JEFFERSON COUNTY EMERGENCY COMMUNICATION DISTRICT

August 18, 2016

MINUTES

The Jefferson County Emergency Communication District Board met at 1:00pm on August 18, 2016, with the following members present:

Tom Maursetter	Ronnie Coleman	Absent: Brad Phillips
Billy John Cureton	Lee Turner	
Chad Cotter	Rob Blevins	
Colin McRae		

Chairman Maursetter called the meeting to order. Brad Phillips was absent.

Chairman Maursetter called for approval of June 2016 Minutes and called for a motion. Rob Blevins made the motion to approve. Chad Cotter seconded the motion; passed unanimously by voice vote.

Financial reports were presented for June and July 2016 for approval and opened for discussion. There were no questions about the financial reports. Chairman Maursetter called for the motion to approve. Ronnie Coleman made the motion to approve. Colin McRae seconded the motion; passed unanimously by voice vote.

Director Crowther presented for consideration amendments to Policy 2.3, Purchasing Policy. The policy was revised changing the purchasing requirements for sealed bids from \$5,000 to \$10,000. Director Crowther explained that this is similar to Jefferson County and Jefferson City's purchasing policy. Chad Cotter made the motion to approve. Lee Turner seconded the motion; passed unanimously by voice vote.

Director Crowther presented for consideration written Internal Controls Procedures as required by TCA. Director Crowther explained that these procedures have always been in place, however a written policy is now required. Colin McRae made the motion to approve. Ronny Coleman seconded the motion; passed unanimously by voice vote.

Director Crowther presented a Southern Software Quote for consideration for NetMotion Mobility. Director Crowther explained that this is VPN software which is necessary to allow other departments using mobile CAD to connect to the network and the CAD databases. The cost related to this quote will be reimbursed to 911 by the departments involved in the project. There will be no cost to the district; the district will just host to solution. An interlocal agreement will be established outlining the agreement with all involved. Chairmain Mauresetter did ask if other departments were offered the same options. At this time there is no other departments wishing to join the system, however the option is available if

they wish to join at a future date. Chad Cotter made the motion to approve. Colin McRae seconded the motion; passed unanimously by voice vote.

Director Crowther asked that no action be taken on the proposal from Geoconex for an additional network server, as board action is not required with the change in the purchasing policy.

June and July Call Addressing Reports were presented for review. Director Crowther went over the report. He stated there were 55,869 phone calls processed and out of those 40,008 were assigned to stakeholders.

Chairman Maursetter called for any other Business by Director Crowther. He stated to let the record show that the surety bonds have been obtained for Chairman Marsetter, Pam Springfield and himself. He also said in other business that they have been looking at numerous options to improve our radio system. Jefferson City is conducting a study and 911 would like to work with them to come up with a county wide option, which will benefit all departments. Open Discussion among the board agreed that options should be presented that would benefit all agencies within the county. Chad Cotter asked the director to communicate the findings and options with all department leadership and work towards a solution that departments can begin to prepare for the transition.

Meeting was adjourned.

Respectfully Submitted
Lee Turner