

JEFFERSON COUNTY EMERGENCY COMMUNICATION DISTRICT

April 21, 2016

MINUTES

The Jefferson County Emergency Communication District Board met at 1:00pm on April 21, 2016, with the following members present:

Tom Maursetter  
Lee Turner  
Rob Blevins  
Chad Cotter

Ronnie Coleman  
Billy John Cureton

Absent: Brad Phillips  
Colin McRae

Chairman Maursetter called the meeting to order and asked Director Crowther to call the roll. Brad Phillips and Colin McRae were absent.

Chairman Maursetter called for approval of February 2016 Minutes. Chad Cotter made the motion to approve. Billy John Cureton seconded the motion; passed unanimously by voice vote.

Financial reports were presented for February and March 2016 for approval and opened for discussion. Director Crowther stated that the revenues and expenses were within normal operations. There was no questions about the financial reports. Chairman Maursetter called for the motion to approve. Ronnie Coleman made the motion to approve. Rob Blevins seconded the motion and it passed unanimously by voice vote.

Director Crowther presented Budget Amendments for FYE 2016-4. Director Crowther explained that the amendment were line item adjustments mostly in payroll and does not affect the bottom number. Chairman Maursetter called for motion to approve the Budget Amendment FYE 2016-4. Rob Blevins made the motion to approve, Lee Turner seconded. It passed unanimously by voice vote.

Director Crowther presented the 2016-2017 proposed budget for first review. He stated that there were no major increase for this year's budget from last years. He did include a 5% increase for health insurance but did not include any employee pay raises at this point, as the county is not currently considering them. He stated that he did pull \$59,877 out of reserves to balance the budget. He further explained that if the district has a negative change in net assets for three consecutive years the state board may become involved in financial operations, as you are considered a "financially distressed district." With the recent funding law change depreciation is taken into account when the state board looks at this label and currently our operations does not exceed the amount necessary for depreciation. Chad Cotter asked Director if 911 employees received the 5% wage increase last year as did the county employees; 911 employees did receive the increase. Director Crowther did state that no action for approval was necessary at this meeting, however the proposed budget would be forwarded to the

county clerk and county mayor as required by TCA. Lee Turner asked if employee salaries were in the same range as surrounding counties, now that we have a salary step increase plan in place. Director Crowther does feel that salaries are in line with others since the changes to the pay scale. He stated that all full time positions are currently filled and we are looking to hire some additional part time staff. Director Crowther did also explain that when the stakeholders increase personnel it increases the workload on the dispatch staff. If it continues additional revenue is going to be a must to increase full time positions.

January, February and March Call Addressing Reports were presented for review. Director Crowther went over the report. He stated there were 22,694 calls processed and out of those 16,449 were assigned to stakeholders.

Chairman Maursetter called for other business from the director. Director Crowther said that he has been looking at a new digital radio infrastructure as the current one is at the end of life. In the near future he is looking to have meetings with law enforcement and the fire service to explore different options, with the hopes of improving radio communications in the county. When a solid solution is proposed, the information will be brought back to the board for review and consideration.

Director stated he would like to recognize some of his staff who handled an incident that took place at Mountain View Detention Center on April 9<sup>th</sup>, 2016. Teresa Masengill, Jennifer Holt, Amy Purkey, Missy Mayes and Jacob Thompson were recognized for their professionalism in handling a serious disturbance with multiple jurisdictions involved. Chief Carson Williams also presented a certificate of appreciation to the district for the manner in which the incident was handled.

Meeting was adjourned.

Respectfully Submitted  
Lee Turner