

JEFFERSON COUNTY EMERGENCY COMMUNICATION DISTRICT

April 30, 2015

MINUTES

The Jefferson County Emergency Communication District Board met at 1:00pm on April 30, 2015, with the following members present:

Billy John Cureton
Alan Palmieri
Lee Turner

Tom Maursetter
Chad Cotter

Absent:
Rob Blevins
Jane Davis
Brad Phillips

Chairman Palmieri called the meeting to order and made note Brad Phillips, Jane Davis and Rob Blevins were absent. Chairman called for approval of January Minutes. Tom Maursetter made the motion to approve. Chad Cotter seconded the motion to approve, passed unanimously by voice vote.

Financial reports were presented for January, February and March 2015 for approval and opened for discussion. Director Crowther stated that the revenues and expenses were within normal operations. Director Crowther reported that the State had started receiving land line revenues. Tom Maursetter asked how often would be receiving them and the Director stated that every other month. Chairman Palmieri asked for any questions and if not for a motion to approve. Tom Maursetter made the motion to approve. Chad Cotter seconded and the motion to approve passed unanimously by voice vote.

January, February and March Call Addressing Report was presented for review. Director Crowther explained that the report showed that 911 has processed 22,754 phone calls, 489 more than processed during the same period last year, out of those phone calls 16,339 were assigned to agencies for dispatch at an increase of 105 more calls while the others were as duplicates or administrative calls handled within the department.

Director Justin Crowther presented the Audit Contract from Brown, Jake and McDaniel for 2014-2015 year end for review and approval in the amount of \$7,100.00. He stated that this fee was within the normal range for Audit Services. Lee Turner asked if he was satisfied with their service in which he replied yes. Tom Marusetter asked if there were any changes to the contract and the Director said no it was the same. Chairman Palmieri called for approval. Tom Maursetter made the motion to approve, Billy John Cureton Seconded the motion and passed unanimously by voice vote.

Director Crowther presented the 2015-2016 Budget for approval. This budget has the same revenue as last year, as we are still going through the county budget committee process for additional funds to add staff. If the request for additional funds is approved an amended budget will be brought back to the

board. Chairman Palmieri called for a motion to approve. Chad Cotter made the motion to approve. Billy John Cureton seconded the motion and passed unanimously by voice vote.

Director Crowther presented Resolution 2015-01 for Surplus Property of old computers. Tom Maursetter and Lee Turner had asked about the hard drives and documents if they would be destroyed and Director Crowther stated that yes they are removed and destroyed prescribed by law. Chairman Palmieri called for a motion to approve. Chad Cotter made the motion to approve. Billy John Cureton seconded the motion. It passed unanimously by voice vote.

Director Crowther presented the proposed E911 Policies and Procedures Manual for approval. Chairman Palmieri called for a motion to approve. Chad Cotter made the motion to approve. Lee Turner seconded the motion. It passed unanimously by voice vote.

Chairman Palmieri called for any other business. Director Crowther wanted to make mention that one of his employees, Melissa Murray had 20 years of service with Jefferson County E-911 and thought she had done a wonderful job. All Board members stated that they appreciate her work and that she had done a fantastic job.

Meeting was adjourned.

Respectfully Submitted
Chad Cotter